

HILL PUBLIC LIBRARY
TRUSTEE MEETING MINUTES
May 27, 2010

Present:	Julie Hunter	Chair
	Gayle Seip	Treasurer
	Lynn Christopher	Librarian

Julie Hunter called the meeting to order at 3:10 pm.

The minutes of the April 29th meeting were reviewed and approved. Gayle moved to accept the minutes. The motion was seconded by Julie.

Treasurer's Report:

Gayle reports the closing balance of the checking account is \$25,907.30. A detailed budget report will be prepared for the June 24th meeting. Julie moved to accept the Treasurer's report. The motion was seconded by Gayle.

Friends' Report:

Lynn reports that she turned over \$80 to the Friends. That money was generated from the Town-wide Yard Sale.

She also gave the Friends an invoice for books.

The next meeting is scheduled at the library on June 3rd, 2010 at 3:00 pm.

Librarian's Report:

The Librarian's Report was given by Lynn. She reports that the library received a gift of \$100 in response to the press release and \$21 in copier and printer fees were submitted to the Treasurer. The website received 317 visits in May.

Patrons	516
Comp Users	98 (59 were adults)
Circ Material	356
InterLibrary Loans	
Borrowed	36
Loaned	3

The Staples Rewards coupons earned by the Friends group need to be redeemed by 5/31. Lynn will look into toner and needed supplies, including art supplies for crafts this summer.

OLD BUSINESS:

The press release was submitted to area papers and generated response from the public as well as from Kathleen at the New Found Voice. She is working on the July edition and is willing to help with future press releases.

Gayle is waiting to hear back from Terry Knowles at the Attorney General's Office regarding a 50/50 raffle for Father's Day that the library would like to start next week. Gayle volunteered to

make posters to be included in the school's Friday packet, and placed at the library, gas station and Village Store. Lynn will make a post to the library's website, www.hillpubliclibrary.com. Julie will ask for help from Paula McDonough to acquire items to raffle.

A discussion was held concerning the Community Day/Fall Festival. A tentative date was set for September 25th. Members of the community are needed to form a committee for this event. The first committee meeting is scheduled to be held at the library on June 10th at 3pm.

A full schedule of activities has been planned for the children this summer beginning July 7th. A schedule will be made available soon.

NEW BUSINESS:

The Board discussed offering evening hours one night a week to accommodate patrons who work during the day. It was decided that beginning July 1, the Thursday hours will change from 9am - 5pm to 10:30am - 6:30 pm.

OTHER BUSINESS:

The policy concerning late book fees will be revised from \$0.25 per week to \$0.10 per day. The Board will make final revisions next meeting as time didn't allow this meeting.

The meeting was adjourned @ 4:45pm.

The next meeting is scheduled for June 24, 2010 at 3:00 pm.

Submitted by Julie Hunter