

**Hill Public Library**  
**TRUSTEE MEETING MINUTES**  
**February 25, 2010**

Present:	Anne Ford	Trustee, Chair
	Norma Kane	Trustee, Secretary
	Gayle Seip	Trustee, Treasurer
	Lynn Christopher	Librarian
	Julie Hunter	Alternate Trustee

Anne Ford, Chair, called the meeting to order at 3:10 pm.

**1. OLD BUSINESS:**

**A. Secretary's Report:** The January 28, 2010 report was approved as written.

**B. Treasurer's Reports:** Gail provided a copy of the 2009 Hill Public Library Financial Report to the trustees. This is the report which will be included in the official 2009 Town Report. The Treasurer presented a revised January 2010 report, reflecting the voided \$50 check 1091, for librarian travel, changing the closing balance to \$10,573.45. The February report closing balance was \$10,416.79. These reports were approved.

**C. Friends' Report:** Norma said there were no actions to report. Their next meeting is scheduled at the library on March 18, 2010 at 3:00 pm.

**D. Librarian's Report:** Lynn Christopher provided a written report along with her commentary.

- **Web Site - [www.hillpubliclibrary.com](http://www.hillpubliclibrary.com)** Reported 85 visits to the date of this meeting and 218 total visits to date.
- **February 2010: Patrons: 419**
- **Computer Users 112 (56 were adults)**
- **Circulation Matl. 312**
- **InterLibrary Loans**
- **Borrowed 46**
- **Loaned 7**
  
- **Library School Program:** There were no issues to report. School vacation was the week of Feb. 22-26, 2010.
- **Meetings Held at the Library** in the C. Robie Meeting Room during regular library hours & after regular hours: **1)** The Hill Public Library (HPL) trustees, **2)** HPL library book group, **3)** local Girl Scout troop, **4)** Hill Historical Society, and **5)** The Town Water Commissioners.. Lynn advised the library will be closed to the general public during Town Elections on March 9, 2010.
- **Library Wish List:** A donation of copier/printer paper was received from the Seips.
- **Summer Reading Program:** Lynn reports the New Hampshire Summer Reading Program is "Make A Splash". She said if the library uses this program the library must use it as presented, as we cannot just use portions of the program. She is reviewing this program and other ideas. She indicated she will also require volunteer assistance to facilitate a summer reading program.

**E. OTHER:**

**Wireless Connections:** The library will continue to consider and review the need for this service.

**Techsoup Registration:** Lynn said Techsoup offers free online internet use and service information to nonprofits and libraries to participating members. She registered the Hill Library as a member. She learned through the program that the Gates foundation recommends computer replacement every four years. She will also recommend membership to the Friends Group.

**Librarian Replacement Help:** The trustees discussed the need to offer this job opportunity to the public and one of the ways this will be done is through the library website. There was discussion about application forms, questions to ask applicants, and record keeping. Actions are being taken to develop this plan.

**Flag Replacement:** Lynn advised the library "open" flag is weathered and torn and asked for it to be replaced. She said the cost for a new flag is approximately \$30.00 and recommended that it should be relocated to minimize wear. Trustees agreed it should be replaced, and if Staples has flags, the Friends Group may be able to replace it using their bonus program points.

Meeting adjourned at 4:00 pm. The next meeting is scheduled at the library on March 25, 2010 at 3:00 pm.

Submitted by Norma Kane, Secretary