

Hill Public Library
TRUSTEE MEETING MINUTES
June 30, 2009

Present: Anne Ford Trustee, Chair
Norma Kane Trustee, Secretary
Gayle Seip Trustee, Treasurer
Julie Hunter Alternate Trustee
Lynn Christopher Librarian

Anne Ford, Chair, called the meeting to order at 7:10 pm.

1. OLD BUSINESS:

A. Secretary's Report: The minutes of the May 26, 2009 meeting 2009 meeting were approved as amended to show the amount on Item B. Treasurer's Reports, line 2 should be \$18.00 (instead of \$17.00) and 3 line should be \$17.00 (instead of \$18.00).

B. Treasurer's Reports: The report was reviewed, discussed and accepted. Gayle reported the balance as of 6/29/09 of \$12,308.93 does not reflect a town billing for the librarian's salary and FICA amounts. She provided information on the dollar amounts which would be owed. Gayle said she will have a six-month reporting available after the town bills the library. It was agreed if the town has not billed the trustees or paid an installment of our approved budget by July 15, she will write a letter to the selectmen requesting this information. Julie asked if the treasurer is keeping track of the Summer Reading Program costs. Gayle maintains an accounting of expenses paid out.

C. Friends' Report: Our next meeting is October 1. Friends have made the Kohl's grant available for the summer reading program. Friends are also planning to coordinate an "Open House" with the Jennie D. Blake School in September. Lynn was asked to search for and schedule something similar to US Army Corps of Engineers Outreach Program being used in the summer program.

D. Librarian's Report:

Web Site - www.hillpubliclibrary.com Lynn reported to date there have been 670 hits (or 58 hits this period).

Library Attendance: Juvenile library attendance decreased after school was out on June 19, but adults attendance at the library continues to increase.

School Program: The JD Blake students last day was June 19. Lynn said she has not been contacted yet about a contract for the next school year.

Summer Reading Program ("Summertime and the Reading is Easy" is scheduled for six weeks from July 7 through August 13) . Lynn reports there are 13 kids signed up and pizza for the first day is being delivered by Al's Pizza in Franklin.

JULY 7 - Marty Kelley & Pizza!

JULY 15--Movie Matinees-1 PM: Tale of Despereaux (rated G) 94 min.; 3 PM: Harriet the Spy (rated PG) 1 hr. 41 min.; Fresh popcorn will be available.

JULY 16--10 AM: Craft Day-Build, decorate, and fly your own kite.

JULY 22--Movie Matinees-1 PM: Disney's Alice in Wonderland (rated G) 75 min.; 3 PM: Because of Winn-Dixie (rated PG) 1 hr. 46 min.; Fresh popcorn will be available.

JULY 23--10 AM: Wildlife Encounters Zoo Live animal show-Come along on a summertime safari! 11 AM: Field Day Activities with the Scouts

JULY 30--10 AM: "Christmas in July"-Featuring the movie, Rudolph & Frosty's Christmas in July, cookie decorating, & Yankee Swap gift exchange (Please bring a small, wrapped gift-\$1 or

under). Wear your favorite Christmas attire!

AUGUST 5–Movie Matinees-1 PM: Tales of Beatrix Potter w/dancers of the Royal Ballet (rated G) 87 min.; 3 PM: Jumanji (rated PG) 1 hr. 44 min.; Fresh popcorn will be available.

AUGUST 6–10 AM: US Army Corps of Engineers Outreach Program-Ranger Matt Cummings presents a program about reptiles & amphibians. 11 AM: Outdoor Scavenger Hunt

AUGUST 12–Movie Matinees-1 PM: The Wind in the Willows (rated G) 74 min.; 3 PM: Matilda (rated PG) 98 min.; Fresh popcorn will be available.

AUGUST 13–10 AM~2 PM: 2nd Annual Library Carnival!!-Music, carnival games & prizes, petting zoo, food, balloons, face painting, & more...Reading Program awards will be presented following the festivities.

In order to make taking minutes easier and keeping records more accurate, Lynn was asked to provide a written report of her monthly librarian activities which she has been providing to us verbally.

E. Other Programs:

Wireless Access: It was determined although other libraries are making this available, we are not interested in providing wireless service at this time because of investment in hardware and other issues need to be clarified.

Computer Training: Lynn reported she completed arrangements with local resident, Marc Coffin, to host a “Computer Training Open House” at the Hill Public Library on Saturday, July 11 and Saturday, July 25 from 9:00 am to 5:00 pm. She has printed flyers which will be posted on bulletin boards and at the Post Office, the Hill Store & Irving Station. Lynn is providing a key to Marc Coffin to open and close the library. Mr. Coffin has also agreed to keep a record of attendance for the library at these Open Houses. It was agreed that the Library will not be open for any other business during Open House. After discussion about trustee presence at the Open House, Gayle Seip volunteered to be present the afternoons of July 11 and July 25. Norma will be present on the morning of July 25.

Gayle Seip also made information available from Newfound Computers. A representative would be willing to do additional computer program training for \$5.00 per person (limit 6 persons) for one (1) hour at the library as follows: Evenings: Monday & Tuesday 6 to 7 pm or 7 to 8 pm and Afternoons: Wednesday & Thursday (time to be determined)

Session 1) Microsoft Office - Overview

Sessions 2 & 3) Word Applications

Session 4) Excel

The trustees discussed the possibility of these classes, and it was agreed that classes should be limited to six people and all attendees should be over 21 years of age. The trustees asked Lynn to prepare a sign-up sheet for these additional classes and have it available at our Open House to see how much interest there would be in these classes.

Until further notice, meetings are being rescheduled at the Library to the last Thursday of the month at 3:00 pm. The June 30 meeting was adjourned at 8:00 pm and went into closed session. Closed session adjourned at 8:30 pm.

Submitted by Norma Kane, Secretary