

Hill Public Library
TRUSTEE MEETING MINUTES
May 26, 2009

Present: Anne Ford Trustee, Chair
 Norma Kane Trustee, Secretary
 Julie Hunter Alternate Trustee
 Lynn Christopher Librarian

Anne Ford, Chair, called the meeting to order at 3:00 pm.

OLD BUSINESS:

A. Secretary's Report: The minutes of the April 28, 2009 meeting were reviewed and approved.

B. Treasurer's Reports: Gayle Seip was unable to attend, but had sent her report dated May 26 for review and approval. She stated the reported \$17.00 received on April 28 in the Secretary's Report, was actually the correct amount, i.e., \$18.00 shown on the April 29 entry of her report. Report approved.

C. Friends' Report: Norma asked Lynn to provide the information on the combined fund raiser of Parks & Recreation and Friends of the Library lasagna dinner on May 9 at the Paris Bakery facility. Lynn reported 34 dinner tickets were sold and our portion of receipts was \$559.38.

D. Librarian's Report: Web Site - www.hillpubliclibrary.com Lynn reported to date there have been 612 up from 533 hits (or 79 hits this period).

Library Attendance: Library attendance continues to increase.

School Program: The JD Blake students last day will be June 19. Lynn said she has not been contacted yet about a contract for the next school year.

Summer Reading Program ("Summertime and the Reading is Easy" is scheduled for six weeks from July 9 through August 13). Lynn reports she needs volunteers and does expect that the Friends group will assist. Programs scheduled to date are: Marty Kelley from The Kids Book and The Arts Grant; Wild Life Encounters (which is half the cost as compared with last year). She is checking with Brenda Dupuis on the grant from Kohl's volunteer services (The A Team) to assist with the final day of the program as they did last year. Norma & Julie have also volunteered assistance with the program.

Lynn reported she had completed the state's required Annual Report and submitted it on line in April.

E. Other Programs: Gayle Seip had reported she is waiting for her contact on computer classes to return her call. Norma Kane provided information she had received from Brian Laws who presents such classes. His usual fees are \$75 per person for five or six classes for 1 & ½ hours each class. He said he was willing to negotiate fees. Lynn

was asked to contact Mr. Laws to determine if the library computer systems require updated programs for the Introduction to Computers and Intermediate Computers. If it is required and our computers can be updated, Norma has Microsoft Office Home and Student programs available which she would give the library. These programs include Word, Excel, PowerPoint and OneNote 2007.

II. OTHER BUSINESS

F. TV Cart - Lynn said Steve Plante has completed the cart and planned to deliver it sometime today.

G. Budget Meeting with Selectmen: Gayle made arrangements for a meeting with the selectmen tonight (May 26) so we could discuss when we might expect our approved budgeted funds.

The next meeting is scheduled for June 30. The motion was made to adjourn and we adjourned at 3:40 pm.

Submitted by Norma Kane, Secretary