

Hill Public Library
TRUSTEE MEETING MINUTES
April 28, 2009

Present: Anne Ford Trustee, Chair
 Gayle Seip Trustee, Treasurer
 Norma Kane Trustee, Secretary
 Lynn Christopher Librarian

Anne Ford, Chair, called the meeting to order at 3:10 pm.

OLD BUSINESS:

Secretary's Report: The minutes of the March 31, 2009 meeting were reviewed. To clarify the Librarian's Report, Library Attendance segment, Lynn asked that we show "Library attendance remains steady with an increasing number of adults." The change was made and the minutes were unanimously approved.

Norma passed out copies of the Hill.library.web.policy.08November (amended 3/31/2009) and placed a copy in the file cabinet.

Treasurer's Reports: Gayle Seip, presented the March 2009 report reflecting a balance of \$6,012.39 and in a revised format and the Treasurer's report through April 28. She reported \$17.00 had been received from Lynn for the "Copier Fund". Reports unanimously accepted.

Friends' Report: On April 17 Norma attended the Friends program at the Jennie D. Blake School celebrating National Library Week honoring the twelve 2008 Hill Babies. Twelve new books were presented to the library honoring each child. There was one baby in attendance. A board book was given to the baby and three siblings present of other 2008 Hill babies.

Plans continue for the combined fund raiser of Parks & Recreation and Friends of the Library lasagna dinner on May 9 at the Paris Bakery facility.

Librarian's Report: Website - www.hillpubliclibrary.com Lynn reported to date there have been 533 hits.

Library Attendance: Library attendance seems to be increasing.

School Program: The JD Blake students continue to come on Mondays. Lynn said she has not been contacted yet about a contract for the next school year.

Summer Reading Program ("Summertime and the Reading is Easy" is scheduled for six weeks from July 9 through August 13). Lynn reports she has received a grant to schedule Marty Kelley from The Kids Book and The Arts Grant. To date, she has had only one teen volunteer to assist with the program. Brenda Dupuis is working on a grant from Kohl's volunteer services (The A Team) to assist with the final day of the program as they did last year.

Other Programs - Lynn said she had checked out the Americore (a volunteer program) and Vista (paid staff). Neither seemed to fit our needs. The trustees discussed the need to offer computer skills to the general public. Gayle and Norma agreed to contact individuals they

know who might offer us information on obtaining teachers for these program skills.
Cart for TV: The cart previously ordered was not suitable and a replacement had not been ordered. Lynn reported that Steve Plante volunteered and is constructing a cart with wheels which will be strong enough to hold the library TV. He will be reimbursed for the materials by the Friends Group which had pledged money for this project.

II. NEW BUSINESS:

Alternate Trustee: Julie Hunter left a form the selectmen had given to her. The selectmen asked that the trustees indicate that she had been recommended by the trustees and provide signatures prior to swearing her in. This form was completed as requested. A copy of the form has been retained for future use.

LIBRARY BUDGET: Gayle provided a recorded phone message she received from Linda Henry, the Selectmen's Administrative Assistant. Mrs. Henry said the selectmen requested we provide a document indicating the library trustees' authorization of the 2009 salary for the librarian. She also stated because of cash flow our budgeted amount would be paid quarterly.

Since the selectmen's meeting was April 28, the trustees prepared two letters to the selectmen. The first letter authorized the 2009 salary, and indicated that the \$12.50 hourly rate brings the librarian's salary up to the minimum for librarians in our area with authority based on RSA 202A:11, Item III.

The Hill Library approved budgeted amounts have previously been paid in a lump sum amount after the Town Meeting. By letter dated April 28, 2009, we requested that we be paid by the same method in 2009. If that was not possible, we requested that we received interest on the budgeted amount as if we invested this sum ourselves.

The next meeting is scheduled for May 26 at 3:00 pm. Meeting adjourned at 4:30 pm.

Submitted by Norma Kane, Secretary