

**Hill Public Library**  
**TRUSTEE MEETING MINUTES**  
**January 27, 2009**

Present:	Anne Ford	Trustee, Chair
	Martha Jordan	Trustee, Treasurer
	Norma Kane	Trustee, Secretary
	Lynn Christopher	Librarian
	Gail Seip	Visitor

Anne Ford, Chair, called the meeting to order at 3:05 pm, welcoming our visitor, Gail Seip.

**OLD BUSINESS:**

**Secretary's Report:** The minutes of the December 30, 2008 meeting were reviewed. Anne Ford indicated on page 2, in the next to last sentence, the date of the next meeting needed to be changed from December to January. The minutes were accepted after this correction.

**Treasurer's Reports:** Martha presented the final 2008 Hill Public Library Financial Report which shows a balance of \$9,385.57, the Income and Expenditures report for the month ending December 31, 2008, and the January Treasurer's Report through January 27, 2009. She reviewed all reports and answered questions raised. Anne made the motion to accept these reports and Norma seconded. Norma gave copies of the audit forms from the town auditors which she received over the internet to Martha for handling.

**Friends' Report:** Norma reported that the Friends Group met on January 22. Rhonda Bucklin presented the Friends of Parks & Rec proposal of joint fund raising with the Friends of the Library (FOL). After discussion, it was decided the Friends of the Library would participate and help with a Dinner (lasagna, salad & garlic bread) & Auction. This is scheduled for April 25 at the Paris Bakery in Hill. The 2008 Hill Babies Book Presentation is scheduled for April 17 and Brenda Dupuis is asking Dr. Davis to present the program. Since Jeannine David is unable, because of health reasons, to perform the duties of the Friends' Treasurer, the Officer-at-Large, Pam Desrochers will assume those responsibilities in the absence of the treasurer. The next meeting is scheduled for 3:00 pm, March 12, 2009 at the library.

**Librarian's Report:**

- **Web Site - [www.hillpubliclibrary.com](http://www.hillpubliclibrary.com)** Lynn reports continued hits on the web. It was suggested that it would be appropriate to use this site to announce all closings, etc.
- **Library Attendance:** There were 6,198 total library transactions through December 31. Circulation was 3,286, which is an increase of 1,000 units over last year. This figure does not include interlibrary loans.
- **Storm Windows** - Storm windows were installed on January 24, Saturday afternoon.
- **Craft Program** - Lynn is planning an activity for the school's February vacation. She also plans to have a movie.

- **Summer Reading Program** - Lynn said she plans to participate in the New Hampshire State Reading Program so that the library will be entitled to the grants and funding available from the state. The subject is "Summertime and the Reading is Easy."
- **Special Program** - Lynn is investigating a special program for adults and children in the community. The time has not been established yet.

**II. OTHER BUSINESS:**

- **Grants** - Lynn is applying for a library grant from Target.
- **Meeting with Selectmen:** We reviewed a copy of the January 13, 2009 minutes from the Selectmen. We then discussed the meeting and have documented our summary.

**III. NEW BUSINESS:**

**Alternate Trustee** - Norma agreed to call Julie Hunter to see if she is still interested in this position.

**Replacement for Martha** - Gail Seip attended the meeting to see if she would be interested in becoming a trustee. After discussion, she said she would be willing to place her name on the ballot.

The next meeting is scheduled for February 24 at 3:00 pm.

Meeting adjourned at 4:03 pm.

Submitted by Norma Kane, Secretary