

**HILL PUBLIC LIBRARY
TRUSTEE MEETING MINUTES
May 27, 2008**

Present: Norma Kane.....	Chair
Lynn Christopher.....	Librarian
Anne Ford.....	Secretary
Martha Jordan.....	Treasurer
Linda Huntley.....	Alternate

Norma called the meeting to order at 3:30 PM

Old Business:

The minutes of the previous meeting were reviewed. Martha motioned to accept the minutes as they were and Norma seconded the motion.

Treasurer's report: Martha reported that we received \$.53 interest on the account. She deposited \$26.00 for copier fees for March, April and May. She also deposited part of the appropriation from the Town of Hill in the amount of \$9,922.27. The rest was deposited in the CD account which is called a temporary CD. The CD in the amount of \$20,000.00 includes the Addison and Lane Funds at \$1,000.00 each plus interest. The new interest rate is 2.25%. Expenditures included \$32.12 for Telephone, \$52.40 for Baker & Taylor books and Librarian's salary of \$2,183.50. The balance of the checking account is \$10,859.64 as of 5/27/08. Lynn has a Fairpoint invoice that she will give to Martha. Anne motioned to accept the treasurer's report and Norma seconded the motion.

Friends of Library report:

Norma said there is a Meeting June 12, there is nothing to report regarding the Friends of the Library.

Librarians report – Lynn Christopher –

There has been no changes regarding the Web site. It is questionable if Linda Henry is capable of maintaining the Web Site. Norma asked Lynn if she would be interested in maintaining the Web Site and she said no. Desiree has too many other responsibilities to take it on. Martha said the selectmen probably did not know what it entails to maintain the Web Site.

New Memberships – Status is the same as last month. Lynn has not heard from the Friends regarding prizes. Perhaps tickets to Meadowbrook in Gilford. It is frustrating to know the Friends have money in their account and nothing is being done with it. There was a discussion of various Libraries and how they have to cut back on salaries and expenditures. As of now our Library is in good standing, financially. Norma wanted to know how the prizes would be distributed. Lynn said if you sign up for a new library card your name would be submitted into a drawing. Norma said that the Friends of the Library would take care of the prizes at their next meeting. So far we have 23 new members, mostly adults. Rocket Club – Lynn gave Dan's resume to the school. So far she has not heard from the school. She would like to have Dan on the last day of the summer program August 14th. Lynn has just about finalized the summer program. With the help of the volunteers she will have the program ready to be handed out on Friday. Julie called Lynn and wanted to know if the supplies should be ordered and Lynn said it is too early. The cut off date for

registration is June 27th. Any child who comes after the registration date, there is no guarantee that there will be supplies for that child. Lynn said one project could be birdhouses that snap together and then painted. They can be ordered from Oriental Trading. The price is approximately \$1.00 each. Brenda applied for the Kohl's grant. Lynn asked her if that money could be spent on the summer reading project. Lynn said that the Parks and recreation dept should be giving the Library \$500.00. Martha said that there is \$500.00 for the summer reading program in the budget for supplies. Lynn said she would remind the Parks and Recreation dept. for their support.

The subject of the town sign was brought up and according to Lynn the letters would stay at the library and any of the boards that needed them would go through her. The Parks and Recreation dept have the letters now and the sign has not been changed in a long time.

New Business:

Norma stated that the 4 trustees are registered to go to the NH Library Trustees June 5th session in Concord. Norma will be driving, she will be picking up Anne and Linda. The session starts at 1:30 PM. There is another session on June 19th in Bow, NH and Norma will sign the Trustees up. Martha and Norma are going and Anne may go. Martha said she would drive.

Norma said she finalized the job description for Lynn for the school department. She reviewed the changes with us. Norma will give Anne a copy of the changes to be attached to the minutes. Norma suggested that the job description be reviewed annually. Norma suggested that we have a State background check done for the Trustees at the cost of \$15.00 per person for nonprofit organizations.

Other Business:

There is still no contract from the school board. This issue still has to be resolved. The school project is working out well, there is still some issues that have to be resolved. Lynn talked to Wayne regarding open house and a screen printing program but has not heard back from him. Lynn will be paid for the 4th of July as it falls on a Friday. The school board will have to pay Lynn for Labor Day and Memorial Day. Martha suggested that Anne change the notice on the outside board at Town Hall.

Upcoming meetings and events:

The next meeting is scheduled for Tuesday, June 24, 2008 at 3:00 PM.

Martha motioned to adjourn at 4:20 PM. Anne seconded the motion.

Submitted by Anne Ford, Secretary