

HILL PUBLIC LIBRARY  
TRUSTEE MEETING MINUTES  
JANUARY 10, 2008

Present: Norma Kane..... Chair  
Julie Hunter..... Secretary  
Martha Jordan ..... Treasurer  
Lynn Christopher..... Librarian  
Linda Huntley..... Alternate

Meeting called to order at 3:28 pm.

The minutes of the November 27<sup>th</sup> meeting were reviewed, amended and accepted. Norma suggested the minutes be amended to include the class schedule as follows: one class on Tuesday, one class every other Wednesday, one class on Thursday and 3 classes on Friday. In addition, Mr. Van Gordon is pleased with the 6<sup>th</sup> grade current events. Martha moved to accept as amended. The motion was seconded by Norma.

**Treasurer's report** was given by Martha. She reports that the account balance as of December 31, 2007 is \$8,983.32. The remaining 2007 budget balance is \$664.39. Martha has begun to prepare the financial report for the 2207 Town Reports. Julie moved to accept. The motion was seconded by Norma.

**Librarian's report** was given by Lynn. She reports that everything is going fine with the school. Issues are being addressed and communication has been great. The principal has been reminded that it is necessary to stick to the schedule. There has been no further mention of purchasing magazines or the Rural Education Grant from the principal.

A press release has been sent to the Laconia Citizen regarding Author Paula Casey Wood's visit to the Jennie D. Blake School on Friday, January 11, 2008. The forecasted bad weather may cause a school delay. In that case the snow date is January 18, 2008 at 9:30 am. An extra book was ordered from the publisher to insure the Library would have a copy for this event. Julie suggested hanging on to both copies, since they are paperback books.

The Library was closed for business on Election Day, but the Librarian tended to the card catalog. A representative from the Attorney General's Office completed an inspection of the polling areas on Election Day. There were no issues reported to date.

Lynn spoke to Selectman Steve Farris in regards to the storm windows and the heating issue. The storms have yet to be repaired and installed. Mr. Farris will look into the problem with the heat in the Library.

Lynn passed out 2 notices; one regarding a grants conference on January 28 from 8:30am – 12pm, and the other was the Robert and Karin Finlay Foundation challenge to increase membership in our nation's cultural institutions. The Trustees accepted the challenge to increase membership over the next year. This topic will be discussed further next meeting.

**Friends of the Library report** was given by Norma. She reports the next meeting is January 18, 2008 at 3:30 pm.

**Old Business**

The Librarian's Job Description will be finalized on January 29<sup>th</sup>.

The meeting with the Selectmen on December 4<sup>th</sup> to present the 2008 budget of \$24,921 went well.

Concerns for adequate lighting of the steps was discussed with the Selectmen. Lighting concerns have not been addressed to date.

**New Business**

No news concerning the status of the new Town website. Lynn will look into website hosting for the Library.

**Other Business**

Martha sent a very nice Christmas greeting card to the NHCF.

Julie informed the Board that she will not run for re-election.

**Upcoming meetings and events:**

January 14, 2008- meeting with Budget Committee 7 pm in the Library

January 18, 2008- Friends of the Library meeting 3:30 pm

January 28- Grants Conference @ the NH State House 8:30 am

Linda moved to adjourn @ 4: 40 pm. The motion was seconded by Martha.

The next meeting is scheduled for Tuesday January 29, 2007 @ 6:30 pm.

Submitted by Julie Hunter, Secretary