

HILL PUBLIC LIBRARY
TRUSTEE MEETING MINUTES
NOVEMBER 27, 2007

Present: Norma Kane.....	Chair
Julie Hunter.....	Secretary
Martha Jordan	Treasurer
Lynn Christopher.....	Librarian
Mr. VanGordon, Principal	
Kristi Nesteruk, School board chair	

Meeting called to order at 6:40 pm.

The first order of business was to meet with the School Board to discuss the School's new library curriculum and respond to relevant comments and suggestions.

Mr. Van Gordon reports that he purchased a good curriculum and the teachers feel that the students are learning to use the library.

He also reports that he would like to purchase magazines for the upper and lower grades. He likes the National Geographic for Kids magazine and is looking for an equally good one for the younger students.

Norma suggested offering an after school activity for the children such as a Lego Club. Mr. Van Gordon suggested that an activity might be added at the end of the school day to reward students for good library and classroom behavior.

The trustees asked Mr. Van Gordon if the School budget would allow for any money to cover the recently added library day. Mr. Van Gordon thinks that the Rural Education Grant, that the School receives, may be able to cover the operating expenses of a partial day.

The Trustees thanked Mr. Van Gordon and Kristi Nesteruk for joining the meeting and invited them back.

The minutes of the previous meeting were reviewed. Martha moved to accept. The motion was seconded by Norma.

Treasurer's report was given by Martha. She reports that the \$10,000 Town appropriation from the TD BankNorth CD was deposited into the checking account. This CD earned \$246.57 in interest and was rolled over for another 6 months @ 4.20% with TD BankNorth. The checking account balance as of 11/27/07 is \$11,602.80 and the remaining budget balance for this year is \$3,260.

The Trustees agreed to pay Warren Batchelder's daughter \$50 for the piece of furniture offered to the Library to be used as storage and workspace for the new copy machine. This money comes from the remaining \$203 from the NHCF.

Julie moved to accept the Treasurer's report. The motion was seconded by Norma.

Librarian's report was given by Lynn. She reports that the circulation of materials has increased. She has eliminated the overdue problem by reducing the number of books allowed to be checked out by the students.

Lynn continues to work on the numbers needed for the meeting with the Selectmen.

A memo from the Town was distributed stating the wish to create a town website. The Trustees will contribute information for this purpose.

The Citizen and the Monitor were contacted regarding the new hours.

Friends of the Library report was given by Norma. She reports that the Friends will prepare to apply for the CLIF Grant for 2008.

The next meeting of the Friends is scheduled for January 18, 2008 @ 3:30 pm.

Old Business

The job description of the Librarian will be finalized in January.

The Trustees will meet with the Selectmen to discuss the budget Tuesday, December 4 @ 6:45 pm.

New Business

There was some discussion concerning whether or not to open the Library on Election Day. Lynn will talk to Desiree about moving the elections to the School cafeteria allowing for more space for the additional polling stations.

Other Business

Norma brought up the need for proper lighting of the library steps. This concern will be brought to the attention of the Selectmen on December 4.

Upcoming meetings and events:

Meeting with the Selectmen – December 4 @ 6:45 pm

January 8, 2008- Trustees to meet @ 6:30 pm to work on Librarian's job description

January 18, 2008-Friends of the Library meeting 3:30 pm

Julie moved to adjourn @ 7:35 pm. The motion was seconded by Martha.

The next Trustee meeting is scheduled for Thursday, December 20, 2007 @ 3:30 pm.

Submitted by Julie Hunter, Secretary