

**HILL WATER WORKS  
COMMISSIONER MEETING MINUTES  
February 24, 2010**

Called meeting to order 7:10 pm

**In Attendance**

Commissioner, Gerard Desrochers  
Commissioner, Gerald Weinert  
Commissioner, David Hemeon  
Secretary, Desiree L. Mahurin

**Guest**

Scott Clang from GSRWA

**OLD BUSINESS:**

**Shut Off procedures** – Desiree L. Mahurin notified commissioners that payments had been received from the Gauthier and Emerson. The commissioners want to continue to monitor these accounts to be sure regular payments are coming in.

**L-T-M Project –**

**Proven & Lorber amendment** – Rural Development has concurred to accept the amendment and the commissioners also concur.

**NEW BUSINESS:**

**Scott Klang, GSRWA** – Mr. Klang stopped by to re-acquaint himself with the commissioners and offer support and assistance from the Granite State Rural Water Association of which Hill Water Works is a member. Mr. Klang offered some information regarding billing software and meter replacement as well as tentatively scheduled timing to assist the commissioners with hydrant flushing and possibly leak detection in the Spring of 2010.

**Parking area in front of post office** – The cold patch used at the water leak in front of the post office has settled quite a bit creating tripping hazard within the handicap parking space. A request will be made to RD Edmunds to fill in with more cold patch.

**Pre-Audit Survey completed** – The Commissioners completed a pre-audit survey from Auditors, Plodzik & Sanderson.

**Correspondence from customers –**

Correspondence from Frank Clark reviewed requesting clarification regarding multiple unit/family billing. Commissioner Desrochers will send Mr. Clark a letter explaining and referencing the policies and procedures.

Commissioner Desrochers will also send Dorothy & Dean Wheeler a letter explaining that due to current policies and procedures their property will now be billed as 2 units, due to the fact that the upper floor apartment is now occupied.

**Processing of meter reader's time slip** – The Commissioners agreed that after the meters have been read the time slip can be turned into the Secretary who will then forward to the Selectmen office for immediate processing rather than waiting for the next Commissioner meeting.

**REGULAR BUSINESS:**

Approved meeting minutes for February 10, 2010

Approved bills to be paid by Treasurer  
Total Warrant = \$329.98

Approved February billing warrant  
Total Warrant = \$7,866.00

Approved Reader meter wages for February reading  
Approved Secretary wages for January and February

Reviewed pumphouse reports

MOVED: Gerard Desrochers

SECONDED: Gerald Weinert

**VOTED: PASSED as MOVED**

Meeting adjourned 9:08 pm

**Next meeting March 10, 2010**

Respectfully submitted by: Desiree L. Mahurin, Secretary