

HILL WATER WORKS
COMMISSIONER MEETING MINUTES
October 11, 2007

Called to order by Gerard Desrochers @ 7:05pm.

In Attendance

Commissioner, Gerard Desrochers
Commissioner, Thomas Wallace
Commissioner, Gerald Weinert
Secretary, Desiree L. Mahurin

NEW BUSINESS:

New Commissioner – Welcome to newly appointed commissioner, Gerald Weinert. Commissioners Desrochers and Wallace updated Commissioner Weinert on the proposed project status, procedures, line situations and many other aspects of the Hill Water Works. Desiree will supply Commissioner Weinert with the contact phone number listing and a customer list at the next meeting.

Triennial Review of System by NH DES – Commissioner Desrochers and Frank Gerlarneau from Pump Systems accompanied Robert Mann from the Water Supply Engineering Bureau for a sanitary survey of the system.

Zoning Board of Adjustment Public Hearing – Commissioners Desrochers and Weinert will attend the public hearing being held on October 22 to discuss a request for a variance on the Robie property identified as R10-8, a non-conforming lot of 2.5 acres within the Sanitary Protection Area.

MOTION: To reimburse Commissioner Gerard Desrochers for mileage to the above-mentioned hearing from Bedford, MA. Gerry will be attending a training session for his work but will be willing to attend the hearing if reimbursed as he has to return to MA the same evening.

MOVED: Gerald Weinert

SECONDED: Thomas Wallace

VOTED: PASSED as MOVED

Abstained: Gerard Desrocher

REGULAR BUSINESS:

Accepted minutes of September 26, 2007

Approved bills to be paid by Treasurer as follows:

Total Warrant = \$2,698.44

MOVED: Gerard Desrochers

SECONDED: Thomas Wallace

VOTED: PASSED as MOVED

Meeting adjourned 9:00 pm

Next meeting October 25, 2007

Respectfully submitted by:

Desiree L. Mahurin, Secretary

HILL WATER WORKS (TX)

Balance Sheet

As of September 30, 2007

Accrual Basis

	<u>Sep 30, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 - Checking	43,853.29
Total Checking/Savings	43,853.29
Accounts Receivable	
1200 - Accounts Receivable	8,402.90
Total Accounts Receivable	8,402.90
Total Current Assets	52,256.19
TOTAL ASSETS	<u>52,256.19</u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Interest/Fee Payable to State	81,231.65
State Rev Loan Prin(2006)	156,327.76
Total Long Term Liabilities	237,559.41
Total Liabilities	237,559.41
Equity	
3000 - Opening Bal Equity	-237,559.41
3900 - Retained Earnings	55,006.25
Net Income	-2,750.06
Total Equity	-185,303.22
TOTAL LIABILITIES & EQUITY	<u>52,256.19</u>

HILL WATER WORKS (TX)
YTD BUDGET
 January through September 2007

	Jan - Sep 07	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4000 · Interest on General Fund	348.47		
4010 · Fees			
4011 · INTEREST INCOME	104.89		
4012 · LIEN COSTS	87.50		
4013 · CONNECTION FEES	250.00		
4014 · DELINQUENT NOTICE FEES	110.00		
4010 · Fees - Other	0.00	400.00	-400.00
Total 4010 · Fees	552.39	400.00	152.39
4050 · Water Service Fees (Usage)	63,011.28	85,116.00	-22,104.72
4060 · Hydrant Fees	500.00	500.00	0.00
Total Income	64,412.14	86,016.00	-21,603.86
Expense			
ADVERTISING	41.88	700.00	-658.12
LEGAL FEES	32.00	1,000.00	-968.00
MISC EXPENSES			
ASSOCIATION DUES	115.00	100.00	15.00
BANK FEES & ADJS	27.80	20.00	7.80
MILEAGE REIMBURSEMENT	39.60	100.00	-60.40
MISC EXPENSE	20.00		
TRAINING	0.00	100.00	-100.00
Total MISC EXPENSES	202.40	320.00	-117.60
NEW EQUIPMENT/TOOLS	0.00	1,000.00	-1,000.00
NH DES LOAN PMT	15,178.64	13,879.00	1,299.64
OFFICE SUPPLIES			
POSTAGE/ENVELOPES	1,482.42	1,295.00	187.42
SUPPLIES	60.86	75.00	-14.14
OFFICE SUPPLIES - Other	0.00	0.00	0.00
Total OFFICE SUPPLIES	1,543.28	1,370.00	173.28
SUB-CONTRACTED SERVICES			
MISC CONTRACTORS	3,809.80	500.00	3,309.80
PUMP SYSTEMS			
Breaks & low pressure calls	2,109.05	1,400.00	709.05
CCR Reporting	150.00	150.00	0.00
Lab Fees	1,347.50	1,415.00	-67.50
Pump House equipment	456.75		
Pump House Monitoring	2,625.00	3,600.00	-975.00
Water treatment-caustic,chlorin	5,651.45	11,846.00	-6,194.55
Total PUMP SYSTEMS	12,339.75	18,411.00	-6,071.25
RD EDMUNDS & SONS	11,065.00	20,000.00	-8,935.00
TAX COLLECTOR			
Billing Service	1,400.00	2,600.00	-1,200.00
Total TAX COLLECTOR	1,400.00	2,600.00	-1,200.00
Total SUB-CONTRACTED SERVICES	28,614.55	41,511.00	-12,896.45
SYSTEM UPGRADES			
ENGINEERING SERVICES	12,362.84	5,523.00	6,839.84
MISC UPGRADES	1,652.40		
Total SYSTEM UPGRADES	14,015.24	5,523.00	8,492.24
UTILITIES			
Electric	4,820.26	11,008.00	-6,187.74
Telephone	681.24	760.00	-78.76
Total UTILITIES	5,501.50	11,768.00	-6,266.50
WAGES			
COMMISSIONER WAGES	700.00	2,100.00	-1,400.00
SECRETARY WAGES	612.60	2,010.00	-1,397.40
TAX ON WAGES	152.94	362.00	-209.06

4:54 PM
 10/25/07
 Cash Basis

HILL WATER WORKS (TX)
YTD BUDGET
 January through September 2007

	<u>Jan - Sep 07</u>	<u>Budget</u>	<u>\$ Over Budget</u>
TREASURER WAGES	312.50	625.00	-312.50
Total WAGES	1,778.04	5,097.00	-3,318.96
WATER TESTING NHDES	857.00	964.00	-107.00
Total WATER TESTING	857.00	964.00	-107.00
Total Expense	67,764.53	83,132.00	-15,367.47
Net Ordinary Income	-3,352.39	2,884.00	-6,236.39
Other Income/Expense			
Other Income			
Lien entry	0.00		
REIMBURSABLE DAMAGES	435.00		
Total Other Income	435.00		
Other Expense			
Abatements	164.00		
Total Other Expense	164.00		
Net Other Income	271.00		
Net Income	<u>-3,081.39</u>	<u>2,884.00</u>	<u>-5,965.39</u>