

HILL WATER WORKS
COMMISSIONER MEETING MINUTES
April 11, 2007

Called to order by Gerard Desrochers

In Attendance

Commissioner, Gerard Desrochers
Commissioner, William J. (BJ) Marland
Secretary, Desiree L. Mahurin

Absent: Commissioner, Thomas Wallace

Guest: Andy Sharpe from Provan & Lorber

NEW BUSINESS:

Consumer Confidence Report – received packet for the CCR report from the State. Pump Systems will prepare this for us again this year. The report is due to be distributed to water users by July 1, 2007.

SRF Loan Supplement Agreement – reviewed the supplement agreement from the State of NH. One error was noted on Exhibit A. The description should be “The development of a backup well and pump house addition and control improvements.” Desiree will contact the state Treasurer office to have the correction made.

New Commissioner – Commissioner Desrochers and Desiree welcomed our newly appointed Commissioner, BJ Marland. Desiree showed him around the files in the office. Commissioner Desrochers explained to Commissioner Marland the normal procedures of operation for the commissioners. Desiree will provide BJ with copies of Hill Water Works Rules and Regulations, rates and a customer list.

OLD BUSINESS:

Andy Sharpe from Provan & Lorber – Mr. Sharpe presented the estimate for the Change of Scope of Service to include the assistance in preparing applications to Rural Development Loan/Grant Program.

Motion to accept the change totaling \$7,135.00.

MOVED: Gerard Desrochers

SECONDED: William Marland

VOTED: PASSED as MOVED

Preliminary application for SRF Loan – Application is due by May 1st.

Motion to start application for a \$850,000 for the entire improvements project.
MOVED: Gerard Desrochers SECONDED: William Marland
VOTED: PASSED as MOVED

REGULAR BUSINESS:

Did not accept minutes of February 28, 2007 or March 28, 2007 as they were not available from the Commissioners. The Secretary was absent from the meeting of February 28 and was not provided any information to prepare minutes.

Approved bills to be paid by Treasurer as follows:

Total warrant = \$3,559.04

MOVED: Gerard Desrochers SECONDED: William Marland
VOTED: PASSED as MOVED

Commissioners will sign warrant for April billing upon being contacted by
Desiree L. Mahurin for total amount of: \$7,093.00 to be dated April 20, 2007

Meeting adjourned 8:30 pm

Next meeting April 25, 2007

Respectfully submitted by:
Desiree L. Mahurin, Secretary