

**HILL WATER WORKS  
COMMISSIONER MEETING MINUTES  
January 10, 2007**

Called to order by Gerard Desrochers

**In Attendance**

Commissioner, Gerard Desrochers  
Commissioner, Mark Dow  
Secretary, Desiree L. Mahurin

Guest: Engineer, Andy Sharpe from Provan & Lorber  
Scott Klang from Granite State Rural Water Resources

Absent: Commissioner, Thomas Wallace

**NEW BUSINESS:**

**Warrant article for Capital Project items** – The proposed warrant article to be voted on at Town Meeting of March 15, 2007 is to read as follows. (This wording is based on the article passed from 2003 Town Meeting.)

To see if the Town will vote to raise and appropriate \$850,000 for engineering, construction and related services to replace water mains, improve the access road to the water tank, repair the water storage tank and install water meters for each water user. This sum is to be funded by State and Federal grants or low interest loans paid fully by the user of the Hill Water Works system. No money to be raised by taxation. (Two-third ballot vote required) Recommended by Budget Committee and Board of Selectmen)

A motion was made to present this article to the Budget Committee and the Board of Selectmen. A public hearing will be held by the Board of Selectmen on Tuesday, February 6, 2007 as required by NH statutes.

MOVED: Gerard Desrochers  
**VOTED: PASSED as MOVED**

SECONDED: Mark Dow

**User information meeting** – It was discussed to hold an informational meeting for users prior to Town Meeting to get information out to the public and encourage participation and voting at Town Meeting. A newsletter will also go out around the same time. The tentative date for this meeting is Wednesday, February 28, 2007.

**OLD BUSINESS:**

**Provan & Lorber** – Andy Sharpe from Provan & Lorber updated the commissioners with contacts for funding resources. Andy has contacted the following:

1. Donna Lane, Community Development Block Grant consultant
2. Bob Morensy who did the income survey for Hill Water Works approximately 2 years ago.
3. Scott Johnson from Rural Development (federal funding source)
4. Rick Skarinka from NH Department of Environment Services for State Revolving Fund program. The pre-application deadline for this program is due in April. The final application deadline is due in July. This is a scored application process based on needs.

**Line replacement** – Gerry contacted Dick Edmunds regarding a quote for line replacement. Mr. Edmunds quoted \$200.00 per foot for replacement of approximately 3,200 feet of lines this includes reclamation.

Mr. Edmunds ~~was~~<sup>informed</sup> Gerry that there ~~is~~ may be some ductile ~~iron~~<sup>iron</sup> pipe in the system.

**Ground work on access road to tank** – The commissioners had a general discussion regarding trying to keep the road in the same general area and removing rock and ledge instead of re-locating the entire access.

**Billing software from Avitar** – Secretary, Desiree Mahurin presented more information on the billing software available from Avitar. The cost of the software is \$3,200, installed with a manual, training and annual support. Desiree has tested the software on a demo disk provided by Avitar and feels that this software would work well for Hill Water Works. Desiree has asked for a user list from Avitar and will contact some of them for their feedback on the program.

**REGULAR BUSINESS:**

Accepted minutes of December 27, 2006

MOVED: Gerard Desrochers  
**VOTED: PASSED as MOVED**

SECONDED: Mark Dow

Approved bills to be paid by Treasurer as follows:

Total warrant =	\$1,989.90
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A debit adjustment of \$75.00 to Pump Systems for the monthly pump house monitoring was voted on due to the fact that in the month of December they did not monitor the pump house for the last week of the month.

MOVED: Gerard Desrochers  
**VOTED: PASSED as MOVED**

SECONDED: Mark Dow

Meeting adjourned 9:30 pm

**Next meeting January 31, 2007**

Respectfully submitted by:  
 Desiree L. Mahurin, Secretary